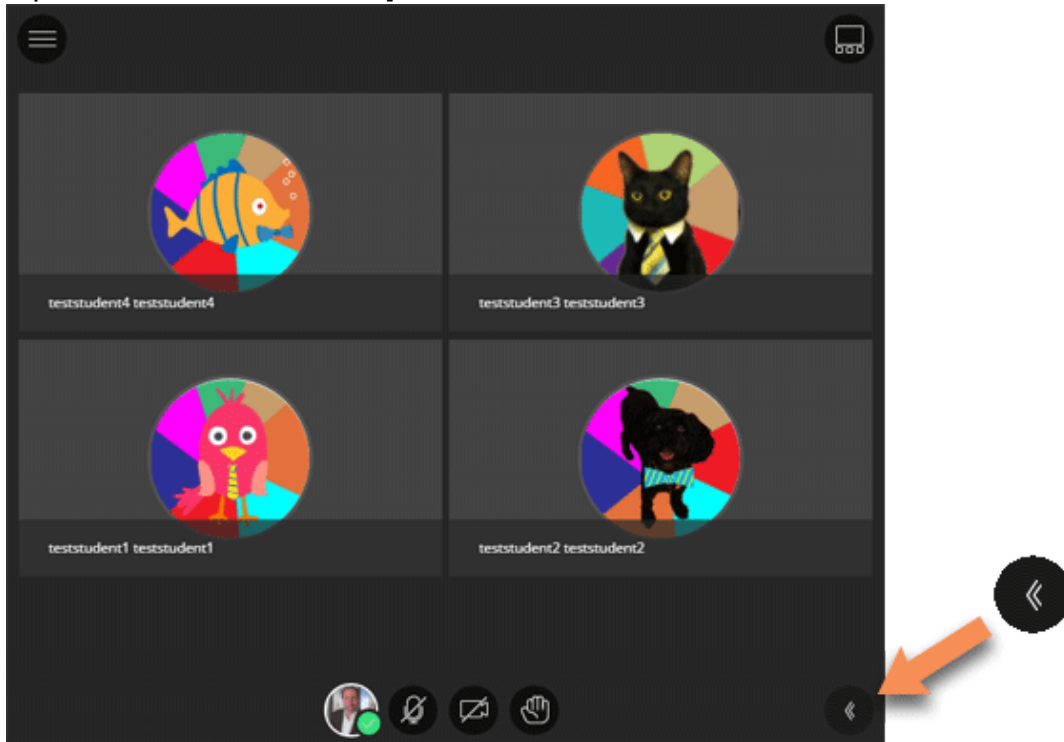


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How do I set up my microphone or camera in Collaborate?

You must give the browser permission to use audio and video to be heard or seen in a collaborate session.

1. Open the **Collaborate** panel.

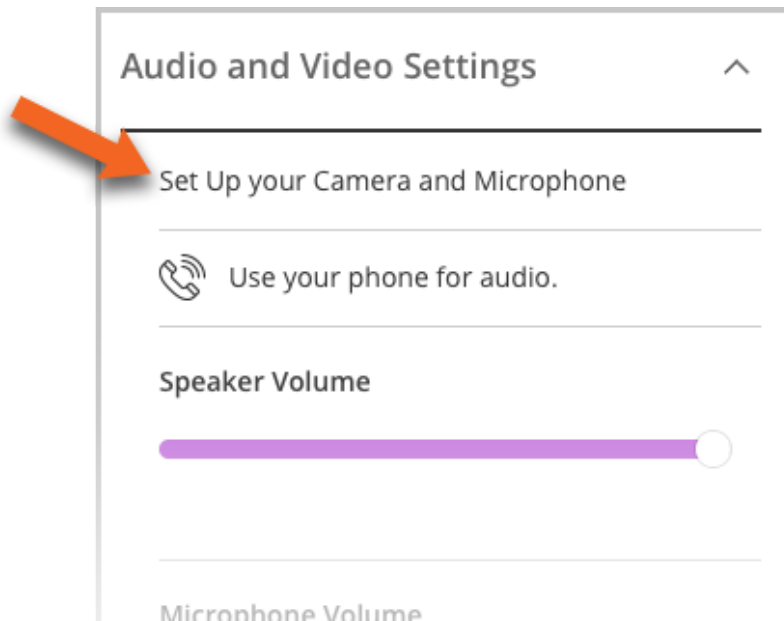


2. Select the **My Settings** icon.



3. Select **Set Up your Camera and Microphone**.

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4. Choose the microphone you want to use.
5. Collaborate tells you that "You sound great!" when it is receiving your audio. Select **Yes, it's working to proceed**.
6. Choose the camera you want to use. Collaborate tells you that you look great when it is receiving your video. Select **Yes, it's working to proceed**. (Your Microphone and Camera are connected to Collaborate, but are not turned on to share.)

7. Click on the microphone icon, to toggle from mute audio  to share



audio .

8. Click on the camera icon, to toggle from mute video  to share video



This 1½ minute video walks you through the process of setting up your microphone and camera in Collaborate.

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