

How do I Import Previous Course Data into My New Course Shell?

Before you begin the course migration:

1. **Login to Moodle:** immaculata.mrooms.net using Mozilla Firefox.



Firefox is the browser of choice for Moodle.

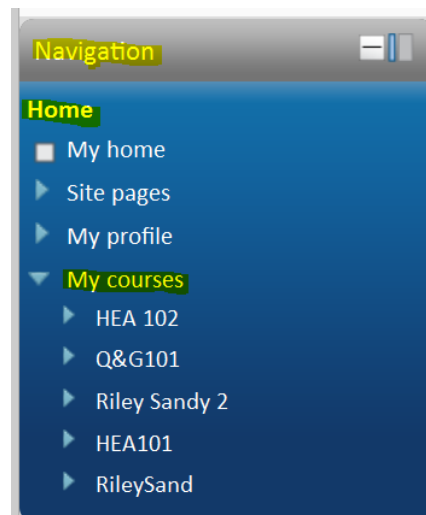
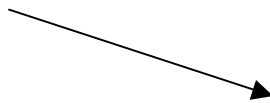
2. Click **Login** in the upper-right corner of the screen.

* Use your **MyIU credentials** to log in.

You are not logged in. (Login)

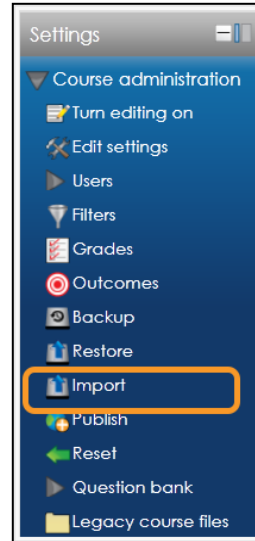
3. **Navigate to your new course shell**

Navigation Block → Home → My Courses



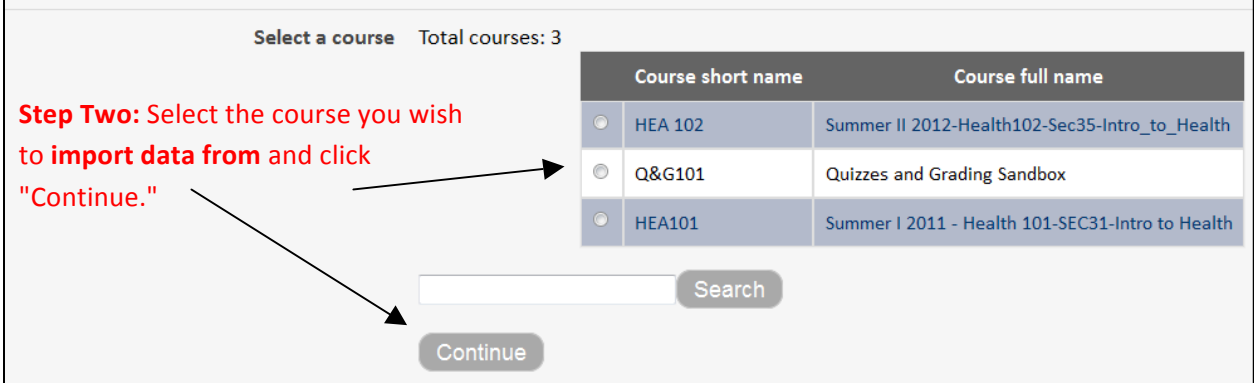
To begin Importing:

Step One: Select **Import** from the Settings block.



Find a course to import data from:

Step Two: Select the course you wish to import data from and click "Continue."



1. Course selection ► 2. Initial settings ► 3. Schema settings Complete ► 4. Confirmation and review ► 5. Perform import ► 6.

Backup settings

- IMS Common Cartridge 1.1
- Include activities
- Include blocks
- Include rubrics
- Include filters

Personalized Learning Designer Settings

- Include PLD data
- Include PLD log data

Step Three: Select the features you want to import. (These features are described in the Introduction to Moodle course)

Click "Next"

Cancel

Next

Step Four: You will be presented with a check box list from which you can select the type of activities or resources you wish to import.

- 1) In this area you can select which topics, activities and resources you want to import.

(All items will be selected by default)








(If you have the Topic heading unchecked the checkmarks will remain next to the activities below the headings, but will not transfer into the new course shell)

- 2) Scroll down and click "Next".

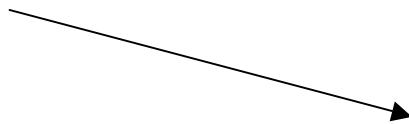


1. Course selection ▶ 2. Initial set













Include:

General <input checked="" type="checkbox"/>	
Course Syllabus 	<input checked="" type="checkbox"/>
Getting to know you... 	<input checked="" type="checkbox"/>
Topic 1 <input checked="" type="checkbox"/>	
Lesson: What is Health? 	<input checked="" type="checkbox"/>
Personal Health Behavior Checklist 	<input checked="" type="checkbox"/>
Live Chat: My Personal Health Behavior Checklist 	<input checked="" type="checkbox"/>
Sense of Self Quiz 	<input checked="" type="checkbox"/>
Topic 2 <input checked="" type="checkbox"/>	
Plan to Manage Stress Healthfully 	<input checked="" type="checkbox"/>



Step Five: Review and confirm your selections.



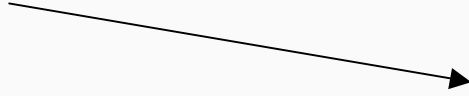
Backup settings

IMS Common Cartridge 1.1	<input checked="" type="checkbox"/>	
Include enrolled users	<input checked="" type="checkbox"/>	
Anonymize user information	<input checked="" type="checkbox"/>	
Include user role assignments	<input checked="" type="checkbox"/>	
Include activities	<input checked="" type="checkbox"/>	
Include blocks	<input checked="" type="checkbox"/>	
Include rubrics	<input checked="" type="checkbox"/>	
Include filters	<input checked="" type="checkbox"/>	
Include comments	<input checked="" type="checkbox"/>	
Include user completion details	<input checked="" type="checkbox"/>	
Include course logs	<input checked="" type="checkbox"/>	
Include grade history	<input checked="" type="checkbox"/>	

Included items:

General <input checked="" type="checkbox"/>	
Course Syllabus 	<input checked="" type="checkbox"/>
Getting to know you... 	<input checked="" type="checkbox"/>

Step Six: Scroll down and click "Perform Import."



Perform import

There are required fields in this form marked*.

Depending on your choices you may need to wait a few seconds for the import to complete.

Step Seven: Click "**Continue**" to return to the course.

Import complete. Click continue to return to the course.

Continue