

MacNet News



In this issue...

Welcome ~Pg1

Latest News ~Pg1

Faculty Focus ~Pg2

Academic Tech ~Pg2

Admin Computing ~Pg3

Meet OTS ~Pg3

New Technologies ~Pg3

Tech Support ~Pg4

Workshops ~Pg4

Service Statistics ~Pg4

Contact Us ~Pg4

Welcome to the OTS Summer Newsletter...

Are you safe in Cyberspace? Read our latest article on Phishing to be sure you do not become a victim. Kudos to our Immaculata faculty members who continue to utilize the university's latest technologies. Read on page two how Tony Meadows incorporates the iPad into his Music Therapy courses. Immaculata Instructors, are you ready? Review our faculty checklist in the Tech Tips section on page three to be sure your course is ready to go. Still need more Moodle training? View our training schedule on page four and register on our OTS website: [OTS Training](#).

We hope you enjoy this issue of MacNet News!

Latest News

Being Safe in Cyber Space

It is not uncommon for users to receive an email requesting that they provide their user IDs, Passwords and Date of Birth information so that the IT department could perform upgrades to the email system. This type of email is known as a Phishing Scam in the cyber world. Phishing scams are a relatively new form of Internet fraud that are becoming increasingly prevalent. This high-tech scam uses spam or pop-up messages to trick users into disclosing credit card numbers, bank account information, Social Security number or other confidential information.

Phishers send an e-mail or pop-up message that claims to be from a business or organization that you might deal with - for instance, your Internet Service Provider (ISP), online payment services or bank or even Immaculata University. Often, this e-mail or pop-up window is very official looking and might even contain a company logo. The message usually indicates the need to "update" or "validate" your account information. It then directs you to a Web site that looks just like a legitimate organization's site, but it isn't. When you visit the Web site, it requests personal information that the operators then use to steal your identity or commit crimes in your name.

How are some steps you can take to avoid becoming a victim:

- If you receive an e-mail or pop-up message that asks for personal or financial information, don't reply or click on the link in the message. If you are concerned about your account, contact the organization in the email using a telephone number that you know to be legitimate.
- Don't send personal or financial information via e-mail.
- Review your credit card and bank account statements often to determine whether there are any unauthorized charges.
- Use anti-virus software and keep it up-to-date. Some phishing e-mails can contain software will harm your computer. Additionally, this software can track your Internet browsing habits without your knowledge. Up-to-date anti-virus software can help protect your computer from inadvertently accepting these types of files.
- Be cautious about opening any attachment or downloading any files from e-mail you receive, regardless of who sent them.

If you believe you've been a victim of a phishing scam, file a complaint at www.ftc.gov, and then visit the [FTC's Identity Theft](#) Web site to learn how to minimize your risk of damage from ID theft.

For more information, visit the [Anti-Phishing Working Group](#) Web site. .

Faculty Focus



Dr. Anthony Meadows,
Ph.D., MT-BC, FAMI, LPC
Assistant Professor of Music
Director of Music Therapy
Immaculata University

Tony received a Bachelor of Music Therapy degree from the University of Melbourne (Australia) in 1988, and an M.M.T. in 1996 and Ph.D. in 2002 from Temple University. From 1998-2006 he worked as a music therapist in a school setting for children with multiple disabilities as well as maintained a private practice in Guided Imagery and Music (GIM) working with adults.

Dr. Meadows has over 20 years of clinical experience, working with both children and adults. As editor of Music Therapy Perspectives, he oversees one of the premier music therapy journals in the United States. In addition, he has edited two volumes of Qualitative Inquiries in Music Therapy, a research monograph series.

Immaculata is so proud to have Tony as part of their family. He is currently using the latest iPad technology to record and evaluate music therapy sessions. This instantaneous feedback keeps the student's engaged and focused. Thank you Tony for incorporating iPad technology into your courses!

Academic Technology News

Insights and Inspiration from the ATS Team...

Moodle Updates the Assignment Module



On July 11th, Moodle updated their Assignment Module. The new 2.4 features include:

- **Group assignments:** Now it's possible to setup an assignment that a group can work on collaboratively and each student can receive a common (or individual) grade.
- **Blind marking** (not knowing the student's identity when grading): Randomly generated Participant numbers will replace Students' names.
- **Submission Date Extensions:** Teachers can set a cut-off date (and time) beyond which submissions will no longer be accepted. They can also grant extensions for those who miss the deadline.

The Newest Tech Trends

How Professors Are Using Your Favorite Apps

Tablets and smart phones can be a big distraction in the classroom

[Read More...](#)

Attention, Shoppers: Store Is Tracking Your Cell

Like dozens of other brick-and-mortar retailers, Nordstrom wanted to learn more about its customers

[Read More...](#)

A Better Google Maps App for Apple and Android Devices

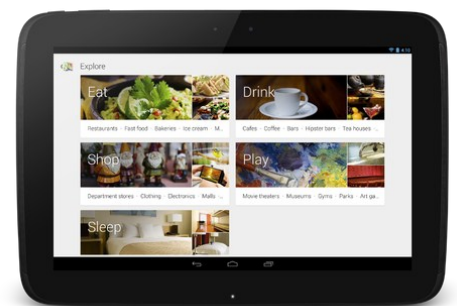
Apple decided to dump the Google Maps app that had been on the iPhone for years.

[Read More...](#)

12 Tech Trends Higher Education Cannot Afford to Ignore

Higher education faces an onslaught of disruptive forces right now—and no one should be surprised to hear that news.

[Read More...](#)



Administrative Computing

Ready. Set. Ellucian Go!

Immaculata is deploying a new app that will provide important University information at your fingertips on your mobile device. The new app is called Ellucian Go, and it includes directories, maps, news, events, course schedules, grades, access to Moodle, and more! Ellucian Go is available for iOS and Android mobile devices, and can be downloaded for free from the respective app stores. Look for our pilot rollout for Ellucian Go sometime in fall 2013.

Tech Tips

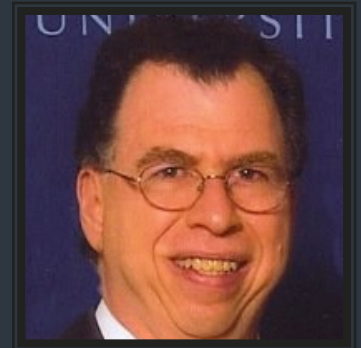
Semester Start Checklist: Faculty

This checklist is a way to help ensure that each new semester begins smoothly for all faculty and students using the MOODLE Learning Management System, and is intended for faculty members who have successfully completed MOODLE training.

1. Verify that your new course is in MOODLE
2. Verify all course materials
3. Go to your new empty shell and check the number of topics/weeks. You can add new ones if needed ([How do I add more topics to my course?](#))
4. Click on import and follow the import procedures ([How do I import previous course data into my new course shell?](#))
5. Verify the dates on **ALL** activities
6. Delete any old syllabi and upload a new one: [How do I upload my syllabus to Moodle?](#)
7. Check your Gradebook
8. Enable your course ([How do I enable my Moodle course?](#))
9. Send Welcome Announcement: ([How do I send everyone in my course a message?](#))



Meet OTS..



Michael Salem

Chief Information Officer (CIO)
Office of Technology Services

Immaculata's OTS department welcomes Mike Salem to lead the team and provide technology leadership and management of technology systems and services here at Immaculata. Mike started on June 3, 2013.

Mike will continue to focus on creating and implementing an information technology strategy for the university as well as managing the day to day operations. He will also be actively participating in university committees and negotiating and maintaining various IT related vendor contracts.

Mike has previous experience as a CIO in Higher Education, from Mercy College in Dobbs Ferry, NY and Wilkes University in Wilkes Barre, PA.

The OTS team and Immaculata University welcome Mike to his new position.



Technical Support Services

How Do I Change my iPad/iPhone Wireless Settings?

To change your wireless setting on the your iPad or iPhone, click on the link below:

IU FAQ: [How to Change my iPad/iPhone Wireless Settings?](#)

Looking to Have Access to your IU Email on your Mobile Device?

Click on the link below to forward your email to your mobile

IU FAQ: [How Do I get my IU email on my phone?](#)

WORKSHOPS

MOODLE Training Topics

Course Building Fundamentals
Wednesday, August 28th

Course Building Fundamentals
Wednesday, September 4th

Creating Moodle Assignments
Wednesday, September 18th

Creating Moodle Discussion Forums
Wednesday, October 2nd

Moodle Gradebook Best Practices
Wednesday, October 30th

MOODLE Open Support Sessions

Tuesdays
12pm - 4pm

Fridays
9am - 1pm

TECHNOLOGY SUPPORT SERVICES

Hours of Operation:

Monday-Thursday
8am - 6pm

Friday
8am - 5pm

Phone:

610-647-4400 x1234

Email:

helpdesk@immaculata.edu

Self Service Help:

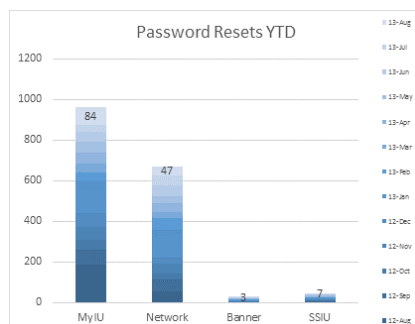
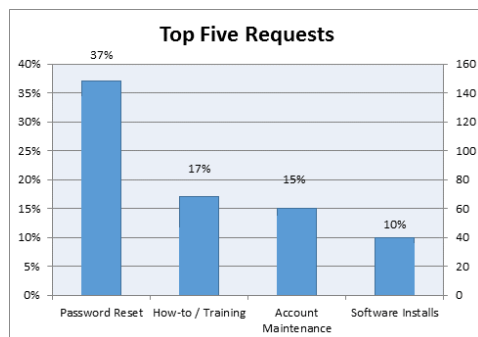
ats.immaculata.edu/fag/fag/

Service Statistics



Tech Support Services:

Support Tickets:



Academic Technology

~Quick View~

- Training Sessions: 5
- Walk-in Clinics: 8
- ATS Support Tickets: 315
- 20 alert and update messages to campus via email, 16 blog posts
- FAQ: 348 articles; 17041 visits; 99% positive feedback
- MOODLE: 8307 User Accounts
- GOOGLE: 22099 Users, 2998 Active Mail Users (30 day), 238776MB of data, 1668 Google Docs, 1090 Spreadsheets, 199 Presentations, 75 forms, 958 files